SPēD Certification Program

Center for Development of Security Excellence

Assessment Administration

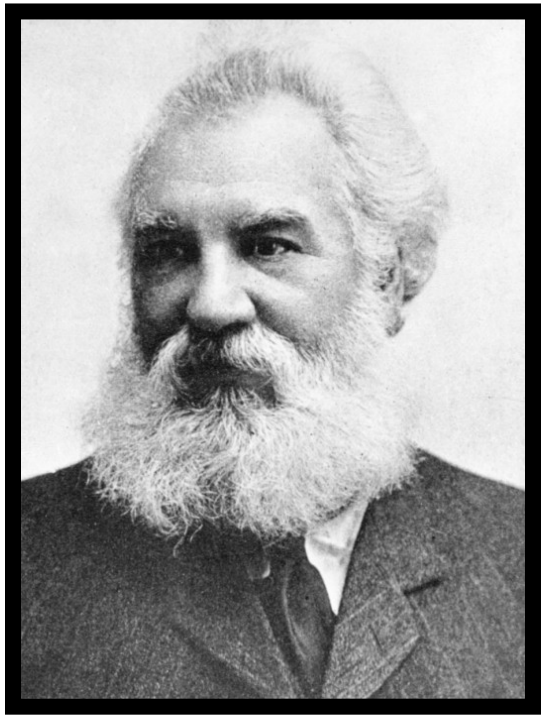
Schedule a SPēD Certification Assessment

1. Notify your supervisor
2. Be identified by your organization or volunteer to be a candidate
3. Create or update your STEPP account (https://stepp.dss.mil/SelfRegistration/Login.aspx)
    - Use diagnostic tool (optional)
    - Review resource material (optional)

Schedule a SPēD Certification Assessment

4. Contact your SPēD PMO to schedule date and time
5. Register for certification assessment (SPeDCert.Registration@dss.mil)

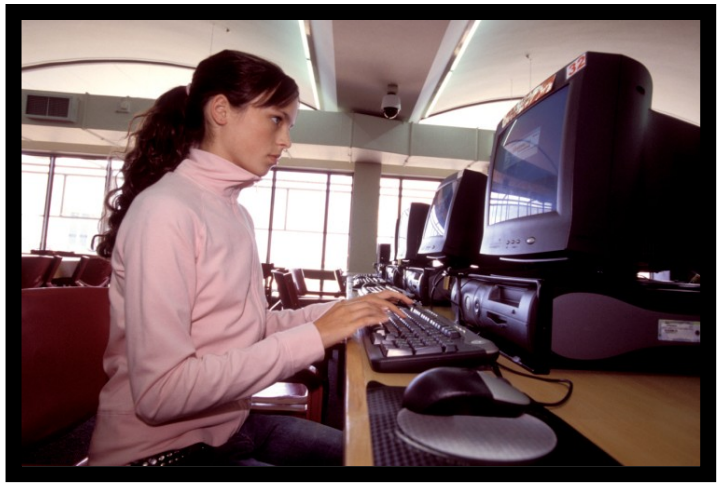
Keys to Success



"Before anything else, preparation is the key to success."

~ Alexander Graham Bell

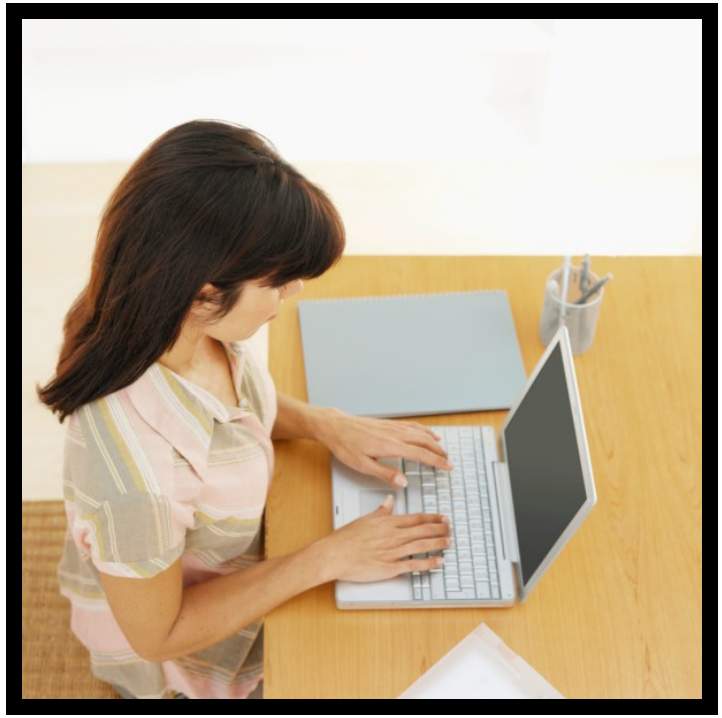
Tips for Success - Prepare



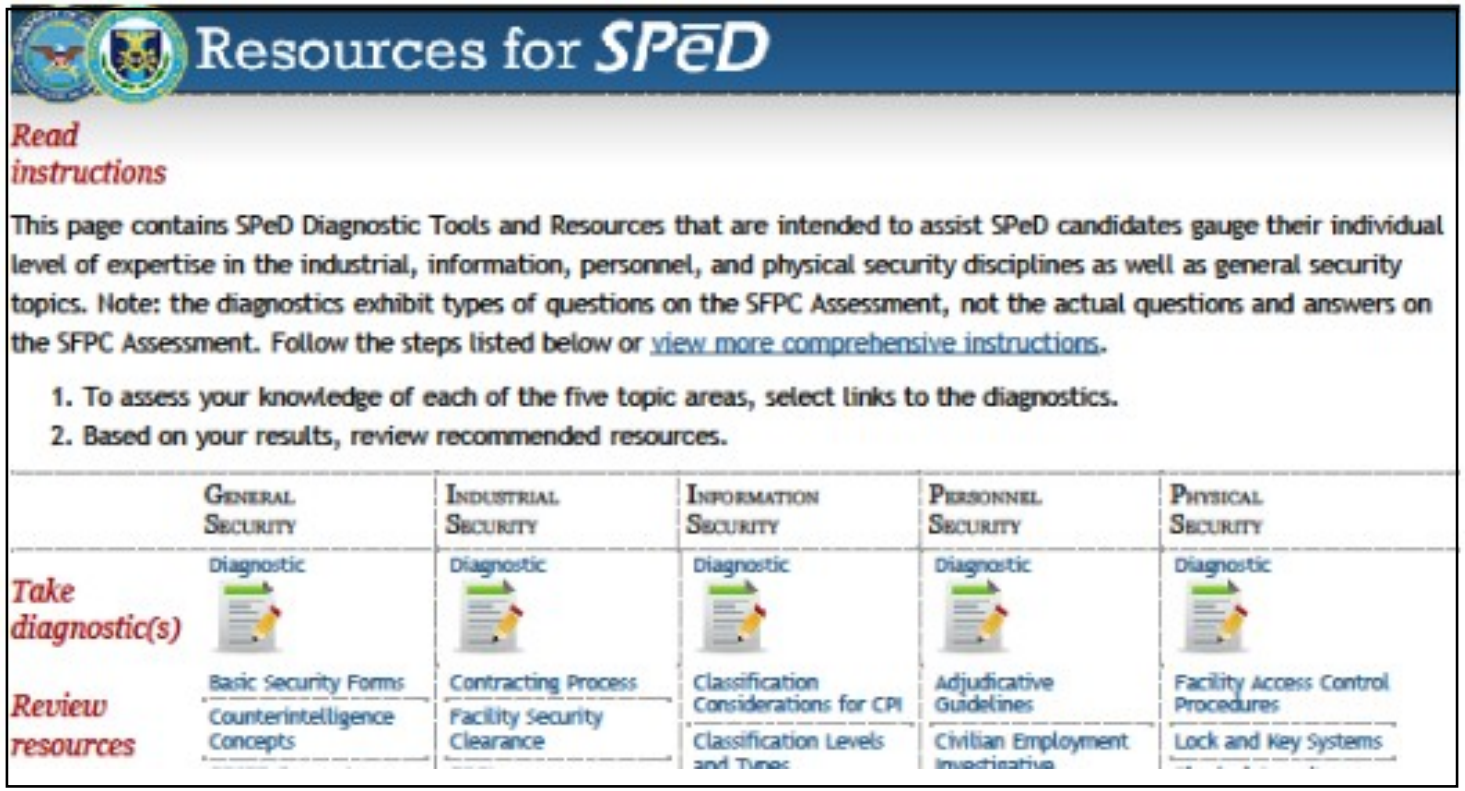
- Use diagnostic tool
  http://www.dss.mil/seta/sped/diagnostic-tools.html
- Use SPēD Resources
  http://www.dss.mil/seta/sped/sped_resources.html

Tips for Success - Study

- Materials cannot be memorized
- Focus on principles, practices, and theories
- Study materials
  - Diagnostic tools
  - SPēD FAQs
  - SPēD Fundamentals Resource



SPēD Resources


Resources for SPēD
Read instructions
This page contains SPeD Diagnostic Tools and Resources that are intended to assist SPeD candidates gauge their individual level of expertise in the industrial, information, personnel, and physical security disciplines as well as general security topics. Note: the diagnostics exhibit types of questions on the SFPC Assessment, not the actual questions and answers on the SFPC Assessment. Follow the steps listed below or view more comprehensive instructions.
1. To assess your knowledge of each of the five topic areas, select links to the diagnostics.
2. Based on your results, review recommended resources.
General Security
Industrial Security
Information Security
Personnel Security
Physical Security
Take diagnostic(s)
Diagnostic
Review resources
Basic Security Forms
Counterintelligence Concepts
Contracting Process
Facility Security Clearance
Classification Considerations for CPI
Classification Levels and Types
Adjudicative Guidelines
Civilian Employment
Facility Access Control Procedures
Lock and Key Systems

Tips for Success – Taking the Test

- Be relaxed
- Arrive early
- Trust your gut
- Guess, if needed
- No patterns
- Do not rush
- Use time well

Test Day

- Test Administration
  - Monitored environment
  - Secured test
  - 2 hours maximum
- Bring with You
  - Registrar e-mail
  - STEPP information
  - Acceptable ID

Certification Policy

- Obtain Certification
  - Attain passing score
  - Be DoD affiliated
  - Be conferred by USD(I)
- Maintenance—Complete PDUs and continue DoD affiliation
- Recertification
  - Due to significant change in security policy
  - Assessment modules out-of-date
  - Individual fails to meet maintenance requirements

Questions